

## **GEORGIA UIFSA REQUIREMENTS**

**In an effort to reduce incomplete or incorrect UIFSA requests, please review your forms to ensure the information for the Case Summary section on the IT1, Registration Statement and Affidavit of Arrears/Payment Record match and does not contain white-outs. If your forms require editing, please use a single strike-through and enter the correct information with your initials.**

### **Non-Disclosure**

Other State should not include CP/CU's or children's address/identifying information on UIFSA Federal Forms and required documents. Notice of Finding should be included on party's affidavit or pleading under oath and noted on IT1, Section VII. (OS should provide DOB/SSN for CP/CU's and children on separate document that will not be filed with courts in Georgia.)

### **Establishment of Paternity and Support**

Child Support Enforcement Transmittal #1	-	Original - Mandatory
Uniform Support Petition	-	Original/Certified Copy - Mandatory
General Testimony	-	Original/Certified Copy - Mandatory
Affidavit in Support of Establishing Paternity	-	Original/Certified Copy - Mandatory
Birth Certificates	-	Copy - Mandatory

### **Establishment of Support**

Child Support Enforcement Transmittal #1	-	Original - Mandatory
Uniform Support Petition	-	Original/Certified Copy - Mandatory
General Testimony	-	Original/Certified Copy - Mandatory
Acknowledgement (or other proof) of Paternity	-	Copy - Mandatory
Marriage Certificate	-	Copy - Suggested
Birth Certificates	-	Copy - Mandatory

### **Modification of Responding State's (GA's) Order**

Child Support Enforcement Transmittal #1	-	Original - Mandatory
Uniform Support Petition	-	Original - Mandatory
General Testimony	-	Original/Certified Copy - Mandatory
Arrears Affidavit/Calculation/Payment Record	-	Suggested

### **Modification Only of Existing Order that Responding State did not Issue**

Child Support Enforcement Transmittal #1	-	Original - Mandatory
Uniform Support Petition	-	Original - Mandatory
General Testimony	-	Original/Certified Copy - Mandatory
Registration Statement	-	Original/Certified Copy - Mandatory

### **Registration for Enforcement Only**

Child Support Enforcement Transmittal #1	-	Original - Mandatory
Registration Statement	-	Original/Certified Copy - Mandatory
Copy of Current Order	-	Original/Certified Copy - Mandatory
Copy of Prior Order(s)	-	Original/Certified Copy - Mandatory
Arrears Calculation/Payment Record	-	Original/Certified Copy - Mandatory
Affidavit of Direct Payments	-	Copy - Suggested

## GEORGIA UIFSA REQUIREMENTS – page 2

### **Registration for Enforcement and Modification**

Child Support Enforcement Transmittal #1	-	Original – Mandatory
Registration Statement	-	Original/Certified Copy – Mandatory
Copy of Current Order	-	Original/Certified Copy – Mandatory
Copy of Prior Order(s)	-	Original/Certified Copy – Mandatory
Uniform Support Petition	-	Original/Certified Copy – Mandatory
General Testimony	-	Original/Certified Copy – Mandatory
Arrears Calculation/Payment Record	-	Original/Certified Copy – Mandatory
Affidavit of Direct Payments	-	Copy - Suggested

### **Administrative Change of Payee**

Child Support Enforcement Transmittal #1	-	Original – Mandatory
Copy of Current Order	-	Copy – Mandatory
Copy of Prior Order(s)	-	Copy – Mandatory
Arrears Affidavit/Calculation/Payment Record	-	Original/Certified - Mandatory
Affidavit of Direct Payments	-	Copy - Suggested

### **Administrative Redirection of Payments**

Child Support Enforcement Transmittal #1	-	Original – Mandatory
Copy of Current Order	-	Copy - Suggested
Copy of Prior Order(s)	-	Copy - Suggested
Arrears Affidavit/Calculation/Payment Record	-	Copy - Suggested
Affidavit of Direct Payments	-	Copy - Suggested

### **Enforcement of Responding State's (GA's) Order**

Child Support Enforcement Transmittal #1	-	Original – Mandatory
Copy of Current Order	-	Copy - Mandatory
Copy of Prior Order(s)	-	Copy - Suggested
Arrears Affidavit/Calculation/Payment Record	-	Copy - Suggested
Affidavit of Direct Payments	-	Copy - Suggested

### **Determination of Controlling Order and Reconciliation of Arrears**

Child Support Enforcement Transmittal #1	-	Original – Mandatory
Copy of Current Order	-	Original/Certified Copy – Mandatory
Copy of Prior Order(s)	-	Original/Certified Copy – Mandatory
Arrears Calculation/Pymt Record (one per order)	-	Original/Certified Copy – Mandatory
Affidavit of Direct Payments	-	Copy – Suggested
Registration Statement (one per order)	-	Original/Certified Copy - Mandatory

## **GEORGIA UIFSA REQUIREMENTS – page 3**

### **\*\*LIMITED SERVICES REQUESTS\*\***

#### **GA Unemployment Offset (UI)**

Georgia no longer handles Non-IVD cases. Federal Income Withholding Notices mailed directly to the Georgia DOL must include a one time, per person fee of \$52.00. GA Contact: Gwen Spikes (404) 232-3033; Georgia FEIN#: 58-6002009; Georgia Department of Labor; Special Programs Unit; 148 Andrew Young International Boulevard, Suite 900; Atlanta, GA 30303. If the initiating agency wants full services, a Transmittal #1 must be submitted to Georgia with the required documents.

#### **Administrative Enforcement (AEI/FIDM)**

Georgia no longer has the legal authority to take case actions on a Non-IVD case. Georgia would require a petition requesting the establishment and/or enforcement of an order. Note: If there is an active IVD case with the state requesting assistance, IT3 will be forwarded to the office assigned as these require legal actions.